How do I access screen reader functionality?
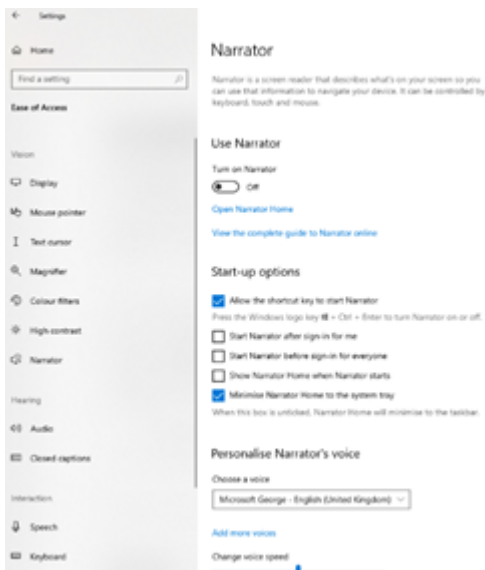
How to access screen reader functionality

A feature of most modern commercial and domestic computer systems is the ability to switch on a screen reader functionality. This accessibility tool is designed to help partially sighted users navigate their screen by describing with audio what the cursor is highlighting currently and by making navigation without a mouse easier.
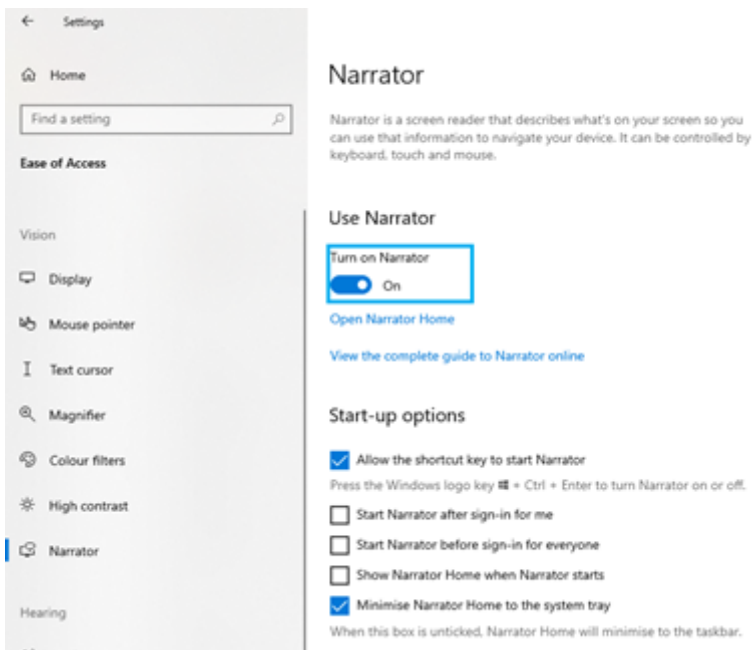
To access this functionality please see below for your appropriate system.

Windows

1/ Click the Start button and open **Settings > Ease of Access > Narrator** to view the Narrator pane.

2/ Under the "Use Narrator" header there is a slider for "Turn on Narrator". Move this slider from the "off" to "on" position. This will make the slider change colour, have the slider highlighted and the narrator will start to describe what is highlighted via your device audio.

Mac

1/ At the top left corner of the screen click the Apple Menu button and open **System Preferences>Accessibility**

2/ Click on the **"**Voiceover"

3/ Next to the "Enable Voiceover" click the checkbox.

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