

# Eventboost Integration

Eventboost is an all-in-one event management software and online registration platform which is now able to be integrated with the CrowdComms platform.

In order to complete the integration there first must be an event created by Eventboost which will have a unique Client ID and Secret. Only Eventboost are capable of generating this information so usually it should only ever be Eventboost that will complete the integration with CrowdComms software. However on the occasions when someone other than Eventboost are generating a integration the user will need to contact Eventboost/CrowdComms client to retrieve the Client ID and Secret before attempting integration.

The user will also need to be able to login the Eventboost site as a registered user/On a 30 day free trial to retrieve the additional required data.

## Eventboost Integration

1/ Navigate to CMS>Required App>Plugins>Eventboost which will display the Eventboost Account Details

The screenshot displays the 'Plugins' section of the CrowdComms CMS. On the left is a vertical sidebar with icons for Settings, Builder, Libraries, Add-ons, Alerts, Analytics, Display Screens, Triggers, and Plugins. The main content area is titled 'INTEGRATIONS' and features three integration cards: Zoom, Eventsforce, and Eventboost. The Eventboost card is highlighted with a red border. Below the integrations is a 'TAGS' section with two cards for Google Analytics and Hotjar, both marked 'COMING SOON' and including a 'Get in touch to find out more' link.

**← Eventboost**

ACCOUNT DETAILS    CUSTOM FIELDS

### Eventboost Integration

Integrate your Facebook account with the CrowdSource platform.

Client ID

Secret

Account ID

Event ID

Select input method

**Save**

2/ On the Eventboost site click on "New Event" to create a an event button or the "My Events" to display existing events the user has already created.

3/ Select the "Event Schedule" and select a date for the event from the calendar

The screenshot shows the 'Event Details' page for an event named 'Test API'. The page includes a navigation bar with 'New Event' and 'My Events' buttons, and a sub-navigation bar with 'Event Details', 'Manage Guests', 'Communication', 'Event Page', 'Badges', 'App Setup', and 'Statistics'. The main content area is titled 'Test API' and contains several form fields:

- Event name (internal use):** Text input field containing 'Test API'.
- Event name (external use):** Text input field containing 'Test API'.
- Hashtag:** Text input field containing '#testapi'.
- Event type:** Dropdown menu set to 'Private event'.
- Event format:** Dropdown menu set to 'Virtual event'.
- Event language:** Dropdown menu set to 'Select event languages', with 'Active languages: EN' displayed.
- Event options:** Two checkboxes: 'Registration' (checked) and 'Enable guest to add partners' (unchecked).
- Event schedule:** A section highlighted with a red border, containing a calendar icon, the text 'Add new date', 'Enter date and time for event and sessions', and a link 'Timezone & other date settings'.

4/ Change "Event Type" to "Public event"

5/ Change "Event Format" to "Virtual event"

The screenshot shows the 'Event Details' page for an event named 'Evento DEMO'. The page includes a navigation bar with 'New Event' and 'My Events' buttons, and a sub-navigation bar with 'Event Details', 'Manage Guests', 'Communication', 'Event Page', 'Badges', 'App Setup', and 'Statistics'. The main content area is titled 'Evento DEMO' and contains several form fields:

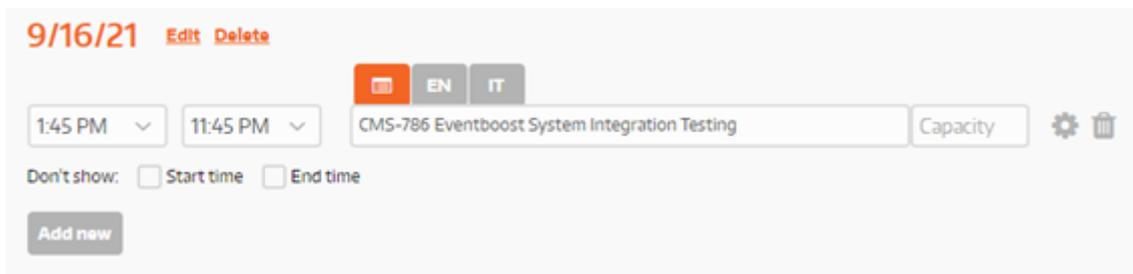
- Event name (internal use):** Text input field containing 'Evento DEMO'.
- Event name (external use):** Text input field containing 'CMS-786'.
- Hashtag:** Text input field containing '#eventodemo'.
- Event type:** Dropdown menu set to 'Public event'.
- Event format:** Dropdown menu set to 'Virtual event'.

6/ Click "Yes" button on warning modal

7/ Change "Event Language" to the appropriate language

8/ Untick "Event options" for "Registration" unless you wish the users to complete a registration process on Eventboost and carry that data over within the integration of the user profiles.

9/ On the created event, update with a "start time", "end time", and "description".



10/ Click on the "Save" button.

11/ Click "ok" on the warning modal.

12/ Click on the "gear" button next to the session

13/ Select the "no" node and "ok" button.

14/ Click on the "Save" button.

15/ In CMS using the Eventboost details for the "Secret" and "Client ID" update the corresponding Eventboost integration fields

16/ Using the "Event ID" from the event made on the Eventboost website, update the "Event ID" field in CMS

17/ Update the "Session import method" to "Managed schedules" and click on the "save" button

← Eventboost

ACCOUNT DETAILS CUSTOM FIELDS

**Eventboost Integration**  
Integrate your Eventboost account with the CrowdComms platform

Client ID

Secret

Account ID

Event ID

Session import method  
Managed Schedules

## **Eventboost Custom Fields**

You can also map additional delegate's profile information from Eventboost using the Custom fields Tab.

1/ Click on "Custom Fields" tab

2/ Click on "Create New" button

3/ Input a reference into the "EB Field"

4/ From the "type" select "Custom Field"

5/ From the "Customer field" drop down select a custom field that exists within CMS for the app

6/ Click on the "Save" button

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