

Favouriting Sessions (Creating Personal Agenda)

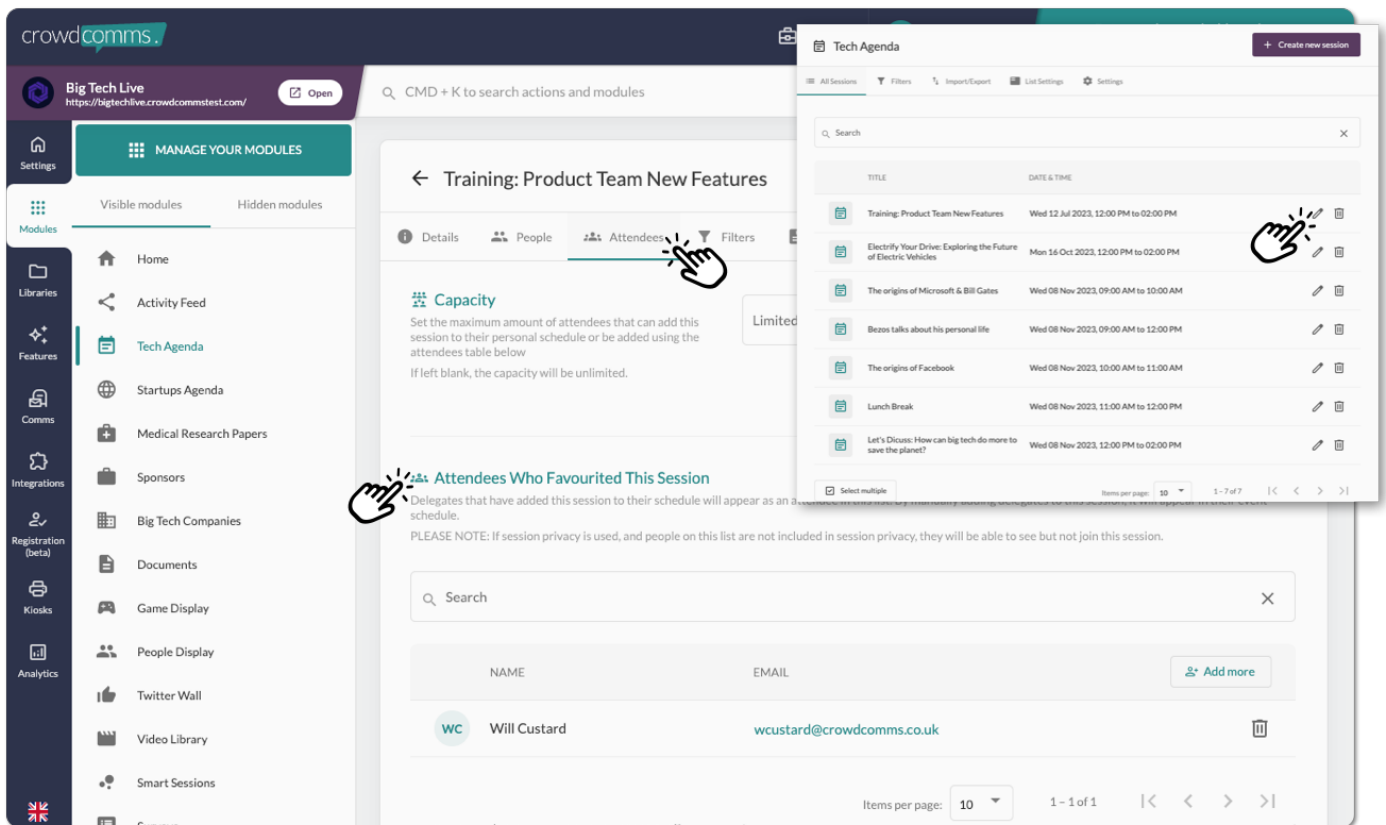
In contrast to [Managed Schedules](#), attendees can 'favourite' a session by clicking the star icon next to a session in the app agenda view. This will add the session to the attendee's event schedule on the app, allowing them to plan which sessions they wish to attend during the course of the event.

Other than the users, the admin is also able to add users to the session's favourite list via the CMS. The users can remove the session from their event schedule, regardless of whether the session by added themselves or an admin adds it for them.

The screenshot displays the crowdcomms CMS interface. On the left is a sidebar with navigation options: Home, Activity Feed, Tech Agenda, Startups Agenda, Medical Research Papers, Sponsors, Big Tech Companies, Documents, Game Display, People Display, Twitter Wall, Video Library, and Smart Sessions. The main content area shows the 'Training: Product Team New Features' session details. A hand icon points to the 'Attendees' tab, which is selected. Below this, there is a 'Capacity' section and a table titled 'Attendees Who Favourited This Session'. The table has columns for NAME and EMAIL. One attendee is listed: Will Custard with email wcustard@crowdcomms.co.uk. A hand icon also points to the star icon next to the session title in the 'Tech Agenda' overlay. The 'Tech Agenda' overlay shows a list of sessions with their titles and dates/times, and a hand icon points to the star icon next to the first session.

NAME	EMAIL
WC Will Custard	wcustard@crowdcomms.co.uk

You can export the current list of 'favourited' sessions from the 'Import/Export' tab of the agenda module on the CMS, allowing you to get an idea of how popular sessions are and allow for planning capacity.

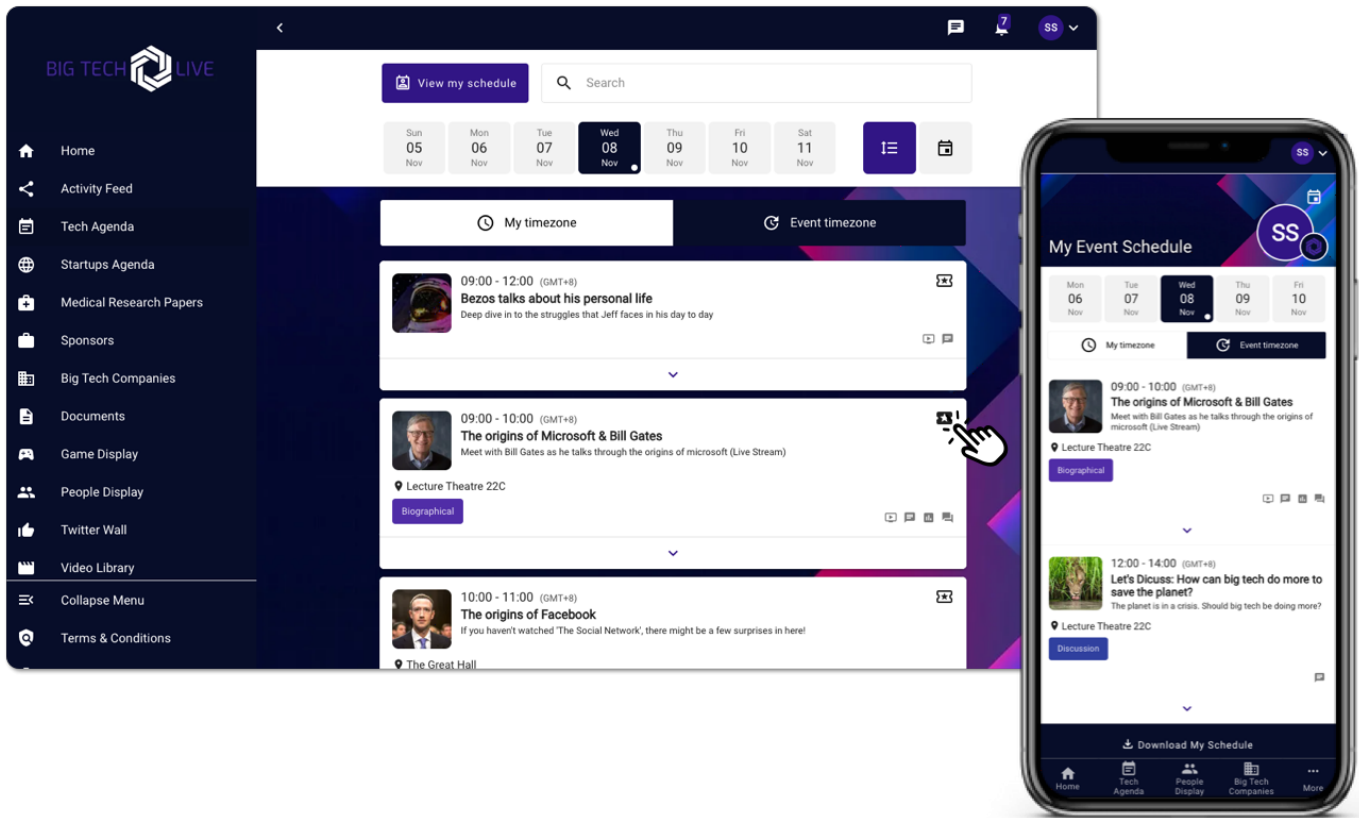


In App

As an app user, it's possible to favourite sessions within an agenda. To do this, tap the "star" icon when in an agenda list view. You can also favourite a session when inside the session page, just click the "Add to my Agenda" button situated at the top right corner of the engagements section of the session page.

To view all the sessions you've favourited, click on the right-hand menu of the app and choose "My Event Schedule". You'll then see all the sessions within the app that you've personally favourited, as well as (if applicable) sessions which have been added by the event organiser by way of the Managed Scheduled, so you can plan your time at the event.

It's also possible to add these favourited sessions to your device's calendar by pressing the download icon on this page.



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